

HAVE YOU CONSIDERED TRAINING TO BECOME A CLC PROPERTY LAWYER?



THE COUNCIL FOR LICENSED CONVEYANCERS (CLC) IS THE REGULATORY BODY FOR INDIVIDUALS AND FIRMS SPECIALISING IN PROPERTY AND PROBATE LAW.

THE CLC offers two Property Law Diplomas suitable for property professionals. The CLC Diplomas are accredited through the Recognised Qualifications Framework (RQF) and awarded by SQA, the national awarding organisation, and include:

- Conveyancing Law and Practice Level 4 (credit value 50)
- Conveyancing Law and Practice Level 6 (credit value 44)

WHO WOULD BENEFIT FROM STUDYING THE DIPLOMAS?

THE diplomas are an excellent way for property professionals to gain a greater insight into the process of Conveyancing, to expand their knowledge and feel confident in working with property lawyers and solicitors who are acting on both sides of a sale and purchase of a property.

THE qualification is suitable for anyone who works closely with clients and are often involved in explaining and supporting them through the process of buying, selling, or renting their property.

IT is also a helpful qualification for those working on large scale residential developments, especially those individuals who are often the first point of contact with potential buyers, many of whom may be first time buyers who are seeking guidance and reassurance about the processes of buying or renting their first home.

WHERE SHOULD PROPERTY PROFESSIONALS START?

IN particular, the nationally recognised Level 4 Diploma in Conveyancing Law and Practice offers individuals working in Estate Agency, Property Development, Lettings, and Management, the opportunity to gain real insight into the stages of the legal and financial (lending arrangements) processes involved in residential conveyancing.



DO CANDIDATES NEED TO BE EMPLOYED IN A LEGAL PRACTICE?

CANDIDATES do not need to be in conveyancing employment, or working in a legal firm in order to successfully complete the Diplomas. The CLC qualifications are designed so that candidates can build-up their knowledge of the key principles of law, before applying what they have learned to a number of practical scenarios that are based on standard residential conveyancing processes.

WHERE AND HOW CAN THE DIPLOMAS BE STUDIED?

THE CLC Diplomas can be studied by online Distance Learning, which make them very suitable for people who are already working on a full-time basis, and they can be completed in as little as 18 months. Delivery of the diplomas through a number of training providers ensures a variety of study programmes and exam centres in various locations around the country. Training providers offer a number of ways to pay, including interest free payment plans aimed to help candidates and employers to spread the cost of professional development.

CONTINUING PROFESSIONAL DEVELOPMENT CAN PROVE TO BE A REAL BONUS



THE Level 4 Diploma consists of five separate units. Four of the units are assessed in the students own time and the fifth is assessed by a short exam. This means that candidates can work at a pace of study that is right for them and their employer. Successful completion of the Level 4 Diploma will also add value to the business, enabling individuals to offer specialist residential property knowledge and guidance to clients within any residential property environment.

INCREASING YOUR PROPERTY KNOWLEDGE CAN HELP TO CREATE BUSINESS GROWTH

INDIVIDUALS working in Estate Agency, Property Development, Lettings, and Management with in-house legal services, may consider the Level 6 Diploma (degree level) which will help to broaden their legal services knowledge as it will also include conveyancing to the public.

THE Level 4 and Level 6 Diplomas consist of the following units:

LEVEL 4 DIPLOMA

1. English Legal System
2. Law of Contract
3. Land Law
4. Standard Conveyancing Transaction
5. Understanding Accounting Procedures for Conveyancing Transactions.

LEVEL 6 DIPLOMA

1. Landlord and Tenant
2. Conveyancing Law and Practice
3. Managing Client and Office Accounts.



THE ENROLMENT PROCESS

CANDIDATES should enrol with an approved Training Provider www.clc-uk.org/trainee-lawyer/Training-Provider. Please note that you can commence your studies at a time that is right for you, as there is no compulsory start date, while the online distance learning programme enables students to study at times that are suitable for them.

FOR further information on how to enrol your staff through the Level 4 and Level 6 Diplomas in Conveyancing Law and Practice, visit www.clc-uk.org/traineelawyer or email the Trainee Lawyer Team on traineelawyer@clc-uk.org.

TRAIN TO BECOME A PROBATE PRACTITIONER

PROBATE Practitioners undertake the legal administration of a deceased person's estate. They specialise in the legalities surrounding inheritance and the administration of Wills and Estates in England and Wales. To qualify as a Probate Practitioner, you should:

Complete the Level 4 Diploma in Probate Law and Practice followed by completing the Level 6 Diploma in Probate Law and Practice. For further details please visit the CLC website.