



**CLC Council Meeting**  
**Thursday 27 July 2023**  
**11.00 a.m. – 2.00 p.m.**  
**Council for Licensed Conveyancers**  
**A G E N D A**  
**By Zoom Conference Call**

No	Item	Type of Paper	Lead
1.	Welcome, Introductions, Apologies for Absence		Chair
2.	Declarations of Interest	For recording	Chair
3.	Minutes and Matters Arising a) Minutes of the meeting of the Council held on 11 May 2023 b) Actions arising from previous meetings	Approval	Chair
4.	Chief Executive's Report Ongoing Competency OLC Annual Report and Accounts	Noting	CEO
5.	Principal Risk Register	Approval	DFO
6.	Practice Fee & Compensation Fund Contributions for the 12 months starting 1 November 2023	Approval	DFO
7.	Watchlist and Interventions	Noting	DFO
8.	Regulatory Performance Assessment 2023 Submission	Approval	DSER
9.	Compensation Fund Determination <i>To follow</i>	Approval	DFO
10.	Update to the Delegation of Authority	Approval	DFO
11.	Business Plan 2023	Approval	DSER
12.	Quality Indicators Pilot: Next Steps	Noting	DSER
13.	Annual Review of Terms of Reference	Review	Chair
14.	Performance Indicators	Approval	DFO

No	Item	Type of Paper	Lead
15.	<b>Committee Reports</b> <b>Audit and Risk Committee – Report of meeting held on 18 July 2023</b>	Noting	<b>Audit and Risk Committee Chair</b>
16.	<b>Adjudication Panel Chair’s Annual Report to Council</b> <i>To follow</i>	Noting	<b>Adjudication Panel Chair</b>
17.	<b>Any Other Business</b>		
18.	<b>Dates of Council Meetings</b>  • Thursday 26 October 2023, 11.00 a.m.	Noting	<b>ALL</b>

No	Information Items – for discussion on request. Please notify the Head of Executive Office in advance	Type of Paper	Lead
19.	<b>Q2 Performance Outturn</b>	Information	<b>DFO</b>
20.	<b>LSB’s Digital Register Options Assessment</b>	Noting	<b>DSER</b>
21.	<b>Property and Law News Round Up</b>	Information	<b>DSER</b>
22.	<b>Council Workplan</b>	Information	<b>CEO</b>

Key: CEO: Chief Executive  
DFO: Director of Finance and Operations  
DSER: Director of Strategy and External Relations  
DDANB: Deputy Director of Authorisations and New Business  
SMT: Senior Management Team